NETAJI SUBHAS INSTITUTE OF TECHNOLOGY

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan, Jamshedpur)

Amhara, Bihta, Patna - 801118 (Bihar)

Affiliated to : Bihar Engineering University, Patna, Aryabhatta Knowledge
University Patna and State Board of Technical Education, Bihar, Patna

(A NAAC Accredited Institute)

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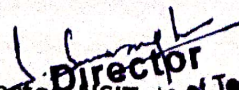
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Date 17/03/2025

Circular

Sub: Formation of NSIT Research & Development (R & D) Cell

The Research & Development Committee is constituted with the following composition.

Name of the Faculty	Designation	Position
Dr. Jyotirmayee Dalei	Dean Academics	Chairperson
Dr. Shama Bano	Principal, BBA & BCA	Convenor
Dr. Radha Krishna Amritraj	HoD, Civil Engineering	Internal Member
Dr. Reema Dhar	Associate Professor, Electronics & Communication Engineering	Internal Member
Mrs. Adla Sanober	Assistant Professor, Computer Science & Engineering	Internal Member
Mr. Nishant Kumar	Assistant Professor, Electrical & Electronics Engineering	Internal Member
Mr. Atul Jyoti	Assistant Professor, Mechanical Engineering	Internal Member
Dr. Kailash Chandra Ray	Associate Professor, Electrical EngineeringDepartment, IIT Patna	External Member
Mr. Joseph. P. Arackalan	General Manager, Incubation Centre, IIT Patna	External Member
Mr. Ravi Ranjan	Regional Technical Head, Ultratech Cements	External Member

Core Roles and Responsibilities of R&D Committee Members:

- Draft and periodically revise the **research policy,** including ethical guidelines, IP ownership, funding prioritization, etc.
- Actively promote a **research mindset** among faculty and students.
- Conduct **research methodology workshops,** proposal writing sessions, and IP awareness drives.
- Identify and circulate **funding opportunities** (AICTE, DST, SERB, DRDO, CSR funds, international grants, etc.).
- Assist faculty in **proposal writing,** budgeting, and technical documentation.
- Track **progress of ongoing research projects**—timelines, deliverables, and fund utilization.
- Maintain a **research repository:** project reports, publications, grants, patents.
- Prepare annual **research reports** for NAAC, NBA, and other accreditation or ranking bodies.

Director
Director, NSIT
Netaji Subhas Institute of Technology
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